

# HKT

## HKT TRUST

*(A TRUST CONSTITUTED ON 7 NOVEMBER 2011 UNDER THE LAWS OF HONG KONG  
AND MANAGED BY HKT MANAGEMENT LIMITED)*

**AND**

## HKT LIMITED

*(INCORPORATED IN THE CAYMAN ISLANDS WITH LIMITED LIABILITY)  
(STOCK CODE: 6823)*

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# UNITHOLDERS COMMUNICATION POLICY

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*HKT - a PCCW Group member*

**HKT TRUST**

**AND**

**HKT LIMITED**

**UNITHOLDERS COMMUNICATION POLICY**

**OBJECTIVE**

The HKT Trust (including HKT Management Limited, in its capacity as the trustee-manager of the HKT Trust) and HKT Limited (collectively, “**HKT**”) are committed to promoting and maintaining effective communication with their share stapled unitholders (“**Unitholders**”) (both individual and institutional). The aim of this Policy is to ensure that HKT’s Unitholders and, in appropriate circumstances, the investment community at large, are provided with ready, equal and timely access to balanced and understandable information about HKT (including its financial performance, strategic goals and plans, material developments, governance and risk profile) in order to enable Unitholders to exercise their rights in an informed manner, and to allow Unitholders and the investment community to engage actively with HKT, whilst at the same time ensuring that HKT fulfils its reporting obligations under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”).

For the purposes of this Policy, a reference to the “investment community” is intended to include HKT’s potential investors as well as analysts reporting on and analysing HKT’s performance.

**GENERAL POLICY**

The boards of directors of HKT Limited and HKT Management Limited shall maintain an on-going dialogue with the Unitholders and the investment community, and will regularly review this Policy to ensure its effectiveness.

Information on HKT shall be communicated to Unitholders and the investment community mainly through HKT’s financial reports (interim and annual reports), circulars, annual general meetings and other general meetings that may be convened, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited and HKT’s Corporate Communications on the website of Hong Kong Exchanges and Clearing Limited (the “**HKEX**”) ([www.hkexnews.hk](http://www.hkexnews.hk)) and / or HKT’s website ([www.hkt.com](http://www.hkt.com)).

Effective and timely dissemination of information to Unitholders and the investment community shall be monitored at all times. Any question regarding this Policy shall be directed to the Company Secretary or the Head of Group Communications.

## **COMMUNICATION STRATEGIES**

### **UNITHOLDERS' ENQUIRIES**

Unitholders should direct questions about their holdings in HKT to HKT's Registrar, Computershare Hong Kong Investor Services Limited, with the following contact details:

**Address:** Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East,  
Wan Chai, Hong Kong

**Telephone:** +852 2862 8555

**Fax:** +852 2865 0990

**Website:** [www.computershare.com/hk/contact](http://www.computershare.com/hk/contact)

Unitholders and the investment community may at any time make a request for HKT's Corporate Communications via the HKT's Registrar to the extent such information is publicly available.

A dedicated email address for HKT's Investor Relations Department ([ir@hkt.com](mailto:ir@hkt.com)) has been set up and is regularly monitored to deal with enquiries regarding HKT.

### **CORPORATE COMMUNICATIONS**

Corporate Communications are available on the websites of HKT and HKEX and will be provided to Unitholders in plain language and in English and/or Chinese versions to facilitate Unitholders' understanding. Unitholders have the right to choose the language (English and/or Chinese versions) or the means of receipt of the Corporate Communications (in printed copy or through electronic means).

Unitholders are encouraged to elect the environmentally friendly option of receiving an email notification of the publication of a Corporate Communication and reading it on HKT's website instead of receiving printed copies. Unitholders are encouraged to provide their email addresses to HKT's Registrar in order to facilitate timely and effective communications for this purpose.

### **CORPORATE WEBSITE**

Information released by HKT pursuant to the Listing Rules and published on the website of HKEX is also posted on HKT's website ([www.hkt.com](http://www.hkt.com)). Such information includes Corporate Communications, results announcements, constitutional documents and other regulatory disclosures.

Presentation materials provided in conjunction with HKT's results announcements will also be made available on the HKT's website as soon as practicable after their release.

### **WEBCASTS**

We shall provide webcasts of HKT's interim and annual results briefings through HKT's website when practicable.

**UNITHOLDERS' MEETINGS**

Unitholders are encouraged to participate in general meetings or to appoint proxies or representatives to attend and vote at meetings for and on their behalf if they are unable to attend the meetings. Appropriate arrangements for the general meetings shall be in place to encourage Unitholders' participation.

The process of the general meeting will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Unitholders' needs are best served.

Directors, key senior executives and the external auditor will attend the annual general meetings to answer Unitholders' questions.

The procedures for shareholders to propose a person for election as a director are set forth in article 16.5 of the second amended and restated articles of association of HKT Limited.

**INVESTMENT MARKET COMMUNICATIONS**

Investor/analysts briefings and one-on-one meetings, road shows (both domestic and international), marketing activities for investors and specialist industry forums, etc. will be arranged periodically in order to facilitate communication between HKT, Unitholders and the investment community.

The HKT's directors and employees who have contacts or dialogues with investors, analysts, media or other interested outside parties are required to comply with the disclosure obligations and the requirements under the Listing Rules.

**UNITHOLDER PRIVACY**

HKT recognises the importance of Unitholders' privacy and will not disclose Unitholders' information without their consent, unless otherwise required by law.

**ENQUIRIES**

Any enquiries regarding HKT should be addressed to the Investor Relations Department with the following contact details:

**Address:** 41st Floor, PCCW Tower, Taikoo Place, 979 King's Road, Quarry Bay,  
Hong Kong  
**Telephone:** +852 2514 5084  
**Email:** [ir@hkt.com](mailto:ir@hkt.com)

Correspondence to HKT's directors can be sent c/o the Corporate Secretariat with the following contact details:

Address: 39th Floor, PCCW Tower, Taikoo Place, 979 King's Road, Quarry Bay,  
Hong Kong  
Fax: +852 2962 5926  
Email: [cosec@hkt.com](mailto:cosec@hkt.com)

### DEFINITIONS

For the purposes of this Policy,

**“Corporate Communications”**: refers to any document issued or to be issued by HKT for the information or action of holders of any of its securities, including but not limited to, the directors' report and annual accounts together with a copy of the independent auditor's report, the interim report, a notice of meeting, a circular and a proxy form; and

**“Unitholders”**: refers to the registered unitholders of the HKT Trust and shareholders of HKT Limited collectively.